

**Mendocino Coast Weed Management Area**  
**Coordinator's Report**

**NFWF PTI 2005/06 Project Management**

**Total Expended (as of 12/31/05):**    **NFWF \$15,166**    **Matching \$36,275**

**Total Projected:**                    **NFWF \$50,000**    **Matching \$59,000**

**Phase I**

1. Milestones
  - a. Prepare Memo of Agreement and circulate to Partners for review and signature-complete
  - b. Meet with ~~Steering~~ Planning Committee to draft Strategic Plan-in progress
  - c. Meet with ~~Steering~~ Planning Committee to draft WMA Mission and ~~Vision~~ Goals Statements-incorporated into Strategic Plan
  - d. Collect and integrate existing data from Partners on weed distribution-in progress
    - i. Completed:
      - State Parks- MU reports, hand-drawn polygons on maps
      - Mendocino Botanical Gardens- list
      - Mendocino Land Trust- hand-drawn polygons on maps
      - JDSF- hand-drawn polygons on maps
      - College of Redwoods- hand-drawn polygons on map
      - County-hand-drawn polygons on map
      - Presence/Absence Section Attribute Table Created
    - ii. To be Done:
      - Complete Presence/Absence Section Attribute Table
      - Digitize hand-drawn polygons-partially done, volunteer GIS technician may assist
      - Obtain GIS data layers for State Park MU's- requested
      - Record in WIMS-entry of weed occurrences- started, need Management Areas from Partners
      - Schedule additional meetings with WMA partners (CNPS, BLM, ...)
  - e. Review existing approaches to information management for weeds, formulate a recommendation for presentation to Steering Committee, and meet with Steering Committee to select an approach-complete
  - f. Meet with subcommittee to develop 2 educational materials-complete
  - g. Print educational materials and prepare for public meetings-complete
  - h. Develop and publish introductory WMA website-complete
2. Budget
  - a. Planned: \$18,000 NFWF, \$7100 Matching
  - b. Expended (as of 12/31/05): \$11,870 NFWF, \$11,870 Matching
  - c. Forecast: \$15,000 NFWF, \$11,870 Matching
3. Time
  - a. Proposed Completion Date: 11/1/2005
  - b. Expected Completion Date: 3/1/2006

**Phase II**

1. Milestones
  - a. Hold 5 public meetings to distribute educational materials, gather information on weed distribution, get public input on priorities and recruit volunteers for weed surveys and control
    - i. Completed:
      1. Caspar, October 27, 2005
      2. Mendocino, November 19, 2005
      3. Gualala, December 9, 2005
    - ii. Scheduled:
      1. Boonville, February 22, 2006
      2. Fort Bragg, February 28, 2006
  - b. Meet with ~~Steering~~ Planning Committee to review public input and identify priority sites
  - c. Update weed distribution database with data from public meetings
  - d. Meet 3 times with ~~Steering Committee~~ each Workgroup to develop strategies for weed surveys, sensitive species surveys, treatment, monitoring of treatment sites
  - e. Conduct survey of sensitive species at priority treatment sites
  - f. Contact community organizations and institutions to recruit volunteers for weed surveys and control
  - g. Initiate weed surveys on 50 miles of roadsides-in progress
    - i. Mario Abreu- Hwy 1 and Albion River
    - ii. Peter
    - iii. Tara-Stewarts Point Road, Mountain View Road, Hwy 1 from Jenner to Gualala, Orr Springs Road, East of Montgomery Woods
2. Budget
  - a. Planned: \$16,000 NFWF, \$23,320 Matching
  - b. Expended: \$3092 NFWF, \$4128 Matching
3. Time
  - a. Proposed Completion Date: 04/2006

### **Phase III**

1. Milestones
  - a. Treat priority sites, including 5-10 miles of roadside and 20-50 acres, 10 volunteer workdays
  - b. Continue weed surveys on 150 miles of roadside
  - c. Update weed information database with treatment information and survey data
  - d. Conduct 7 presentations on invasive plants at public events and distribute educational materials to nurseries
2. Budget
  - a. Planned: \$11,000 NFWF, \$25,280 Matching
  - b. Expended: \$0 NFWF, \$20,277 Matching
3. Time
  - a. Proposed Completion Date: 07/2006

### **Coordinator's Activities in December, 2005**

1. Education & Outreach (26%, \$643)
  - a. Prepared for and conducted Gualala public meeting
  - b. Preparation for Fort Bragg public meeting

- c. Compilation of List of Potential MCWMA Partners
- 2. Information Management (39%, \$1042)
  - a. Prepared maps for Gualala public meeting
  - b. Conducted weed surveys
  - c. Prepared maps for volunteer weed surveyor
  - d. Reconfigured the ftp site
  - e. Published official MCWMA website
  - f. Created Section Attribute Table for Coarse-Scale Weed Mapping
- 3. Projects (9%, \$240)
  - a. correspondence
  - b. attended native plant propagation workshop
  - c. developed plant lists for Caspar headlands
- 4. Financial & Funding (10%, \$273)
  - a. record-keeping and reporting
  - b. Financial & Funding Committee meeting
- 5. Planning (17%, \$461)
  - a. Correspondence
  - b. Distribution and receipt of MOA signature pages
  - c. Preparation of meeting minutes

Total for 12/1/05- 12/31/05:

\$2659 (79 hrs effort, 5 hrs and 178 miles travel, \$90 expenses)

Prepared by Tara Athan, 1/20/06.