

Mendocino Coast Weed Management Area
Coordinator's Report

NFWF PTI 2005/06 Project Management

Total Expended (as of 1/31/05): **NFWF \$18,848** **Matching \$48,353**

Total Projected: **NFWF \$50,000** **Matching \$59,000**

Phase I

1. Milestones

- a. Prepare Memo of Agreement and circulate to Partners for review and signature-complete
- b. Meet with ~~Steering~~ Planning Committee to draft Strategic Plan-scheduled for February, final draft expected by March 15
- c. Meet with ~~Steering~~ Planning Committee to draft WMA Mission and ~~Vision~~ Goals Statements-incorporated into Strategic Plan
- d. Collect and integrate existing data from Partners on weed distribution-in progress
 - i. Completed:
 - State Parks- MU reports, hand-drawn polygons on maps
 - Mendocino Botanical Gardens- list
 - Mendocino Land Trust- hand-drawn polygons on maps
 - JDSF- hand-drawn polygons on maps
 - College of Redwoods- hand-drawn polygons on map
 - County-hand-drawn polygons on map
 - Presence/Absence Section Attribute Table Created
 - ii. Scheduled for February
 - Complete Presence/Absence Section Attribute Table
 - Contact volunteer GIS technician
 - Obtain GIS data layers for State Park MU's
 - Contact Partners for information for Management Areas definitions
 - Schedule additional meetings with WMA partners (CNPS, BLM, Caltrans)
 - iii. To be Done in March
 - Digitize hand-drawn polygons-partially done, volunteer GIS technician may assist
 - Record in WIMS-entry of weed occurrences- started, need Management Areas from Partners
- e. Review existing approaches to information management for weeds, formulate a recommendation for presentation to Steering Committee, and meet with Steering Committee to select an approach-complete
- f. Meet with subcommittee to develop 2 educational materials-complete
- g. Print educational materials and prepare for public meetings-complete
- h. Develop and publish introductory WMA website-complete

2. Budget

- a. Planned: \$18,000 NFWF, \$7100 Matching
- b. Expended (as of 01/31/06): \$13,381 NFWF, \$11,870 Matching
- c. Forecast: \$15,000 NFWF, \$11,870 Matching

3. Time
 - a. Proposed Completion Date: 11/1/2005
 - b. Expected Completion Date: 3/15/2006

Phase II

1. Milestones
 - a. Hold 5 public meetings to distribute educational materials, gather information on weed distribution, get public input on priorities and recruit volunteers for weed surveys and control
 - i. Completed:
 1. Caspar, October 27, 2005
 2. Mendocino, November 19, 2005
 3. Gualala, December 9, 2005
 - ii. Scheduled:
 1. Boonville, February 22, 2006
 2. Fort Bragg, February 27, 2006
 - b. Meet with ~~Steering~~ Planning Committee to review public input and identify priority sites
 - c. Update weed distribution database with data from public meetings
 - d. Meet 3 times with ~~Steering Committee~~ each Workgroup to develop strategies for weed surveys, sensitive species surveys, treatment, monitoring of treatment sites-on workgroup agendas for February
 - e. Conduct survey of sensitive species at priority treatment sites
 - f. Contact community organizations and institutions to recruit volunteers for weed surveys and control
 - g. Initiate weed surveys on 50 miles of roadsides-in progress
 - i. Mario Abreu- Hwy 1 and Albion River
 - ii. Peter
 - iii. Tara-Stewarts Point Road, Mountain View Road, Hwy 1 from Jenner to Gualala, Orr Springs Road, East of Montgomery Woods
2. Budget
 - a. Planned: \$16,000 NFWF, \$23,320 Matching
 - b. Expended: \$5467 NFWF, \$9451 Matching
3. Time
 - a. Proposed Completion Date: 05/31/2006

Phase III

1. Milestones
 - a. Treat priority sites, including 5-10 miles of roadside and 20-50 acres, 10 volunteer workdays
 1. Completed:
 1. Big River Laguna- 1 workday (11/19), 11 volunteers at 60.5 hours, 3 staff at 11.5 hours, acres?
 2. Other State Parks- 30 hours, 2 volunteers
 3. Albion Roadside Broom Removal- 2 hours, miles?
 4. CCC work funded by Caltrans- 1088 hours
 5. Mendocino County Agriculture-7 hours survey & eradication
 6. Other
 7. Total: 1199 hours

- 2. Scheduled:
 - 1. Big River Laguna- Saturday, Feb 18
 - b. Continue weed surveys on 150 miles of roadside
 - c. Update weed information database with treatment information and survey data
 - d. Conduct 7 presentations on invasive plants at public events and distribute educational materials to nurseries
- 2. Budget
 - a. Planned: \$11,000 NFWF, \$25,280 Matching
 - b. Expended: \$0 NFWF, \$27,032 Matching (preliminary figure)
- 3. Time
 - a. Proposed Completion Date: 07/2006

Coordinator's Activities in January, 2006

- 1. Education & Outreach (37%, \$1354)
 - a. Workgroup meeting preparation, attendance and minutes
 - b. Partner invitation preparation and mailing
 - c. Outreach to prospective partners
 - d. EO Element in Strategic Plan- editing
- 2. Information Management (16%, \$572)
 - a. Workgroup meeting preparation, attendance and minutes
 - b. Website updates, backup
 - c. WIMS testing
 - d. Survey protocol development
 - e. IM Element in Strategic Plan- editing
 - f. Scheduling and publicity for two public meetings
- 3. Projects (8%, \$282)
 - a. Workgroup meeting preparation, attendance and minutes
 - b. Projects Element in Strategic Plan- editing
- 4. Financial & Funding (2%, \$60)
 - a. Record-keeping
- 5. Planning (37%, \$1349)
 - a. Strategic Plan editing
 - b. Correspondence
 - c. Committee meeting preparation, attendance and minutes

Total for 1/1/06- 1/31/06:

\$3617 (108 hrs effort, 9 hrs and 295 miles travel, \$? expenses)

Draft Prepared by Tara Athan, 2/01/06.